

**DEPARTMENT OF WORKFORCE SERVICES
INFORMATION SECURITY REVIEW**

[INSERT AGENCY NAME] has reviewed the terms of the **Memorandum of Agreement for the Disclosure of Information for Debt Collection** with the **DEPARTMENT OF WORKFORCE SERVICES** and certifies the following:

	<u>INITIAL</u>
The information received by this agency is only used to the extent necessary to assist in the purpose identified in the Agreement.	
Only authorized agency employees have access to the information and the information is stored securely, such that unauthorized person do not have access to the information.	
Agency employees with access to DWS information understand and adhere to the disclosure and confidentiality requirements and the data security standards outlined in the Agreement.	

Signature Date

Print name, Title